## INVITATION TO BID ADDENDUM

STATE OF LOUISIANA

DHH-MEDICAL VENDOR ADMIN
DHH-OFFICE OF MANAGEMENT & FINANCE



BIDS WILL BE PUBLICLY OPENED:

## MAR 16, 2010 02:00 PM

PURCHASING AGENCY NO.: 305PUR

====> VENDOR NO. :

SOLICITATION: 2238720 FILE NO.: OPENING DATE: 03/16/10

VEN	DOR	NAME	AND	ADDR	ESS

====>

-FOLD

FILL IN VENDOR NUMBER (FEIN), NAME AND ADDRESS ABOVE. BEFORE SUBMITTING BID.

## **RETURN BID TO**

02:00 PM

2238720 03/16/10

DHH-OFFICE OF MANAGEMENT & FINANCE BIENVILLE BLDG 5TH FLOOR ROOM 527-5 628 N. 4TH STREET PO BOX 1526 BATON ROUGE. LA 70821-1526

BUYER : KIMBERLY HATFIELD, C.P.P.B.

BUYER PHONE : (225) 342-7623 DATE ISSUED : 03/02/10

REQ. AGENCY : 351720

DHH-OFFICE FOR ADDICTIVE DISORDERS

AGENCY REQ. NO.

ISIS REQ. NO. : 1330078

VENDOR PHONE

FISCAL YEAR : 10
CLASS/SUBCLASS : 39049
SCHEDULED BEGIN DATE : 00/00/00
SCHEDULED END DATE : 00/00/00

T-NUMBER

*MAR/APR* 

10

MEAT

ADDENDUM 01

YOUR REFERENCE IS DIRECTED TO SOLICITATION 2238720 FOR MEAT PRODUCTS WHICH IS SCHEDULED TO OPEN MARCH 16, 2010 AT 2:00PM

THE FOLLOWING SPECIAL CONDITIONS ARE TO BECOME APART OF SAID SOLICITATION.

BIDDERS ARE REQUESTED TO BID PACKAGING AND PORTION SIZES AS SPECIFIED HOWEVER, IF ALTERNATES TO THE PACKAGING OR PORTION SIZES ARE PROPOSED THEY SHOULD BE AS CLOSE AS POSSIBLE TO THOSE SPECIFIED. UNLESS REQUESTED OR OTHERWISE SPECIFIED, BULK PACKAGING IS NOT ACCEPTABLE. QUANTITIES PER PACKAGE WHICH ARE GREATER THAN SPECIFIED MAY BE CONSIDERED BULK PACKAGING AND MAY BE CAUSE FOR REJECTION.

THE DIVISION OF ADMINISTRATION RESERVES THE RIGHT TO ACCEPT OR REJECT ALTERNATE PACKAGING OR PORTION SIZES BASED ON FACTORS INCLUDING, BUT NOT LIMITED TO, STORAGE LIMITATIONS AT THE FACILITY; PRODUCT SHELF LIFE, DIETARY REQUIREMENTS ON PORTIONS, ETC.; DELIVERY SCHEDULES SPECIFIED; DISTRIBUTION REQUIREMENTS; INTERNAL/EXTERNAL PACKAGING SPECIFICATIONS; AND CANTEEN RESALE CONSIDERATIONS.

PACKAGE MARKINGS: PACKAGES MUST BE MARKED WITH THE BRAND AND NUMBER OF THE PRODUCT AND SUCH OTHER INFORMATION AS SIZES, TYPES, QUANTITY, USE INSTRUCTION, ETC. WHICH HELPS THE END USER IN USING THE PRODUCT CORRECTLY.

ALL ITEMS FURNISHED UNDER THIS CONTRACT MUST BE IN COMPLIANCE WITH USDA (UNITED STATES DEPT. OF AGRICULTURE) AND FDA (FOOD AND DRUG ADMINISTRATION) REQUIREMENTS AND LAWS INCLUDING LABELING REQUIREMENTS.

VENDOR PHONE NUMBER: FAX NUMBER:	TITLE	DATE

SIGNATURE OF BIDDER (MUST BE SIGNED) FOLD->

SOLICITATION AMENDMENT TEXT	INVITATION TO BID		
NUMBER: 2238720 OPEN DATE: 03/16/10 TIME: 02:00 PM T-NUMBER:	BIDDER:	PAGE 2	

\*\*\*\*\* DEPT. OF AGRICULTURE GRADING AND CERTIFICATION PROGRAM \*\*\*\*\*\*

R.S. 39:2101, MANDATES THAT ALL STATE AGENCIES, STATE INSTITUTIONS AND LOCAL SCHOOL DISTRICTS WHICH OPERATE FOOD SERVICE FACILITIES FOR STUDENTS, PATIENTS OR INMATES UTILIZE ONLY THOSE MEAT, POULTRY AND SEAFOOD PRODUCTS THAT HAVE MET ALL LOUISIANA DEPARTMENT OF AGRICULTURE AND FORESTRY (LDAF) REQUIREMENTS FOR GRADING & CERTIFICATON PROGRAM. LDAF FEES FOR GRADING & CERTIFICATION SERVICES WILL BE CHARGED SUPPLIERS IN ACCORDANCE WITH LDAF RULES & REGULATIONS LAC 7:V.513, AND FOLLOWING, AND BID PRICES SHALL BE INCLUSIVE OF ALL GRADING AND CERTIFICATION FEES. FOR MORE INFORMATION AND/OR QUESTIONS ON THE LDAF GRADING & CERTIFICATION PROGRAM AND FEES, CONTACT JOSH GILL FOR MEAT AND SEAFOOD AT (225) 922-1358, AND ROBERT BABIN FOR POULTRY AND EGGS AT (225) 925-3772.

FOR DELIVERY OF NON-COMPLIANT PRODUCTS TO THOSE INSTITUTIONS THAT HAVE BEEN GRANTED THE AUTHORITY BY LDAF TO SELF-CERTIFY THEIR MEAT, POULTRY AND SEAFOOD PRODUCTS, THE FOLLOWING PENALTIES AND FEES WILL APPLY:

1. IF THE PRODUCT IS IN NON-COMPLIANCE AND IT IS NECESSARY FOR THE ENTITY TO USE THE PRODUCT, THE SUPPLIER WILL BE CHARGED IN ACCORDANCE WITH LDAF RULES AND REGULATIONS LAC 7:V.513, AND FOLLOWING. THIS ASSESSMENT WILL COUNT AS ONE (1) VIOLATION.

- 2. IF THE PRODUCT IS IN NON-COMPLIANCE AND IS REJECTED AND RETURNED, NO CHARGES WILL BE ASSESSED TO THE SUPPLIER; HOWEVER, THIS WILL ALSO COUNT AS ONE (1) VIOLATION.
- 3. IF A SUPPLIER RECEIVES THREE (3) VIOLATIONS IN ANY GIVEN QUARTER, IT WILL BE NECESSARY FOR LDAF TO INSPECT ALL OF THE SUPPLIER'S PRODUCTS BEFORE SHIPMENT. THE SUPPLIER WILL BE CHARGED IN ACCORDANCE WITH LDAF RULES AND REGULATIONS LAC 7:V.513, AND FOLLOWING.

THIS PROVISION IS HEREBY MADE PART OF ANY SUBSEQUENT CONTRACT FOR MEAT, POULTRY (INCLUDING EGGS), AND SEAFOOD PRODUCTS.